**FORMAT FOR SUBMISSION OF PROPOSALS FOR *METHODOLOGICAL COURSES***

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| **Methodological courses**  □ Online □ On site | |
| Name of Institute, organiser |  |
| Address of organiser |  |
| Contact person |  |
| Phone contact person |  |
| E-mail contact person |  |
| Organising committee (names, gender, affiliation) |  |
| Proposed Date(s) |  |
| Online/On site address of course |  |
| Title of training course |  |
| **PROPOSAL** | |
| 1. Introduction |  |
| 1. Course Objective |  |
| 1. Infrastructure(s) involved |  |
| 1. Platform for online course | CNR IRCRES -– ADOBE CONNECT PLATFORM |
| 1. Contents details |  |
| 1. Draft program of the course |  |
| 1. Teaching staff and quality assurance |  |
| 1. Work forms |  |
| 1. Audience targeted |  |
| 1. Criteria of selection |  |
| 1. Number of expected participants | Local: |
| RISIS2 organizations members: |
| Non-members: |
| Total: |
| 1. Facilities supplied to participants |  |
| 1. Organization and practical details |  |
| 1. Time table | Course is planned on/Expected starting date: |
| Deadline for request of participation: |
| Budget outline | Costs must expressed in EURO: |
| Own Contribution |  |
| Funding from other sources |  |
| Total own sources |  |
| Amount expected from RISIS |  |