**FORMAT FOR SUBMISSION OF PROPOSALS FOR *METHODOLOGICAL COURSES***

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| **Methodological courses** □ Online □ On site |
| Name of Institute, organiser  |  |
| Address of organiser  |  |
| Contact person  |  |
| Phone contact person  |  |
| E-mail contact person  |  |
| Organising committee (names, gender, affiliation) |  |
| Proposed Date(s)  |  |
| Online/On site address of course |  |
| Title of training course |  |
| **PROPOSAL** |
| 1. Introduction
 |  |
| 1. Course Objective
 |  |
| 1. Infrastructure(s) involved
 |  |
| 1. Platform for online course
 | CNR IRCRES -– ADOBE CONNECT PLATFORM |
| 1. Contents details
 |  |
| 1. Draft program of the course
 |  |
| 1. Teaching staff and quality assurance
 |  |
| 1. Work forms
 |  |
| 1. Audience targeted
 |  |
| 1. Criteria of selection
 |  |
| 1. Number of expected participants
 | Local: |
| RISIS2 organizations members: |
| Non-members: |
| Total: |
| 1. Facilities supplied to participants
 |  |
| 1. Organization and practical details
 |  |
| 1. Time table
 | Course is planned on/Expected starting date:  |
| Deadline for request of participation: |
| Budget outline  | Costs must expressed in EURO: |
| Own Contribution |  |
| Funding from other sources |  |
| Total own sources |  |
| Amount expected from RISIS |  |