**FORMAT FOR SUBMISSION OF PROPOSALS FOR TRAINING ON THE JOB**

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| **TRAINING ON THE JOB** |
| Name of Institute, organiser  |  |
| Address of organiser  |  |
| Contact person  |  |
| Phone contact person  |  |
| E-mail contact person  |  |
| Community of users addressed |  |
| Proposed Date(s)  |  |
| Venue  |  |
| Title of training course |  |
| **PROPOSAL** |
| 1. Course Objective
 |  |
| 1. Infrastructures involved
 |  |
| 1. Contents
 |  |
| 1. Estimation of people involved
 |  |
| 1. Organization and practical details
 |  |
| 1. Time table
 | *Course is planned on/Expected starting date:*  |
| *Deadline for request of participation:* |
| Budget outline  | *Costs must expressed in EURO* |
| Own Contribution |  |
| Funding from other sources |  |
| Total own sources |  |
| Amount expected from RISIS |  |